



MINUTES OF THE 56th ANNUAL GENERAL MEETING OF MEMBERS OF ASTHMA FOUNDATION OF WA INC

HELD AT THE BOULEVARD CENTRE, 99 THE BOULEVARD FLOREAT

ON MONDAY 26 OCTOBER 2020 AT 10:30 AM

1. OPENING

The President Mr Chris Bath noted a quorum of members was present, declared the meeting open at 10:30am and welcomed Life Members, Members and guests.

Mr Bath acknowledged the Traditional Owners of the land, the Whadjuk of the Noongar nation and paid his respects to Elders past, present and emerging.

2. ATTENDANCE

Mr Bath tabled the list of apologies for the meeting.

3. CONFIRMATION OF MINUTES OF LAST (55th) ANNUAL GENERAL MEETING

Mr Bath advised that the Minutes of the 55th Annual General Meeting held 28 October 2019 had been circulated with the AGM notice of meeting. The Minutes were taken as read, no items were raised in relation to the Minutes.

Mr Bath proposed an ordinary resolution confirming that the Minutes reflected a true and correct record.

The resolution was approved unanimously on a show of hands and Mr Bath declared the resolution carried.

4. PRESIDENTS REPORT

2020 has been a challenging year with terrible bouts of seasonal smoke, followed by the advent of COVID-19. Asthma WA was able to adapt quickly to work from home while maintaining consistent service delivery by phone and telehealth, as well as introducing new video conferencing options.

Mr Bath thanked CEO Ms Donna Rendell the leadership Team and all our employees for a huge contribution during an incredibly difficult year. Mr Bath noted that this would be Mr Broad's last year as Treasurer and welcomed Mr Melvin Nunes to the Board, who will also be appointed as Treasurer.

5. CONSIDERATION OF FINANCIAL STATEMENTS OF THE ASTHMA FOUNDATION WESTERN AUSTRALIA INC

The Treasurer Mr Spencer Broad tabled the Financial Reports.

Mr Bath proposed an ordinary resolution that the Financial Report for the year ended 30 June 2020 be adopted.

The resolution was approved unanimously on a show of hands and Mr Bath declared the resolution carried.

6. APPOINTMENT OF AUDITOR FOR 2020-2021

Mr Bath proposed an ordinary resolution confirming Butler Settineri be appointed as auditors of Asthma Foundation of WA Inc in FY21.

The resolution was approved unanimously on a show of hands and Mr Bath declared the resolution carried.

7. ELECTION OF NEW BOARD MEMBERS

Mr Bath confirmed that in accordance with the Constitution, the following nominations for Board Members had been received.

Mr Cathal Smith
Mr Melvin Nunes

Mr Bath proposed that Mr Cathal Smith, being eligible, be elected as a Board Member of Asthma Foundation of WA Inc.

The resolution was approved unanimously on a show of hands and Mr Bath declared the resolution carried.

Mr Bath proposed that Mr Melvin Nunes, being eligible, be elected as a Board Member of Asthma Foundation of WA Inc.

The resolution was approved unanimously on a show of hands and Mr Bath declared the resolution carried.

Mr Bath also declared the Office Bearers for FY20 as elected by the Board Members.

Vice President – Mr Cathal Smith
Treasurer - Mr Melvin Nunes

8. CHIEF EXECUTIVE OFFICER REPORT

Ms Rendell addressed the meeting.

Asthma WA provided education and support to 4,614 West Australians in FY20.

Face-to-face education was suspended due to COVID-19 and moved to telephone and telehealth to protect our consumers and staff. This will be reviewed in early 2021.

A COVID-19 helpline was established and welfare checks were made to prior service users.

A number of new initiatives launched including the appointment of a Clinical Nurse Educator to support COPD clients and the more complex asthma clients.

The Asthma Alert launched in March 2020, aimed at educating and empowering people about smoke events and providing a supportive community where members can report smoke in their local area and share their experiences.

The Paediatric Respiratory Hub launched in September 2020 combining paediatric respiratory testing, comprehensive education with a Respiratory Nurse Educator and a consultation with a Paediatric Respiratory Specialist if required in one appointment.

Ms Rendell thanked staff, Board and volunteers for their hard work and support.

9. AWARD & RECOGNITION

Mr Bath acknowledged Life Member Ms Coralanne Cranston for her 33 years volunteering for the Asthma Swimming Programs and Mr Broad for his ten years of service to Asthma WA as a Board Member and Treasurer. Both were thanked for their service.

10. GENERAL BUSINESS

Mr Bath asked if there were any questions from members or items of general business. No questions were raised.

11. CLOSURE

There being no further business, Mr Bath declared the 56th Annual General Meeting of Asthma Foundation of WA Inc. closed at 10:55am.



Chris Bath
President

6 November 2020

Date